



### Office hours:

Monday: 9 – 12 and 13 – 15 o'clock  
 Tuesday: 9 - 12 and 13 – 15 o'clock  
 Wednesday: closed  
 Thursday: 14 – 18 o'clock  
 Friday: 9 – 12 o'clock

You are welcome to come by during our office hours or contact us by telephone or email.

We can arrange an appointment with you as well.

### Address:

FamilienServiceBüro Marzahn-Hellersdorf  
 Alice-Salomon-Platz 3  
 12627 Berlin

Directions: Haltestelle „U Hellersdorf“  
 Tram M6 und 18, Bus 195 und X54, U-Bahn U5

### Further information and contact details:

Telephone: 030 54630511

E-Mail: [info@familienservicebuero-mh.de](mailto:info@familienservicebuero-mh.de)

Web: [familienservicebuero-mh.de](http://familienservicebuero-mh.de)

Facebook: [Familienservicebuero Marzahn-Hellersdorf](https://www.facebook.com/familienservicebuero)

Instagram: [familienservicebuero-mh](https://www.instagram.com/familienservicebuero-mh)

Beratung auch auf Englisch & Russisch  
 Counselling also in english  
 Консультация на русском языке



# FAMILIEN SERVICEBÜRO

Marzahn-Hellersdorf



english

## FamilienServiceBüro Marzahn-Hellersdorf

The FamilienServiceBüro Marzahn-Hellersdorf is open for all families, relatives and expectant parents in the district.

We provide you information and advice on many topics and questions relating to families. We can also support you in applying for benefits from the Youth Welfare Office.

Our services are free of charge and can be used anonymously.

### We offer:

- Information
- Counselling
- Support

## Our consulting services:

**We advise you on the services provided by the Youth Welfare Office and support you in submitting applications.**

- Day Care Kindergarten / Kindertagesbetreuung und Kitagutschein
- Day Care School /ergänzende Förderung und Betreuung an Grundschulen (Hort)
- Parental Allowance / Elterngeld
- Unterhaltsvorschuss
- Beistandschaft
- Custody declarations and recognition of paternity / Sorgerechtserklärungen und Vaterschaftsanerkennung

We offer social counselling on

- Questions about pregnancy, birth and the period afterward,
- Kindergarten, school and youth
- Leisure and support services for families,
- Family-related offers

## Mobile Advise

You are also welcome to come to our mobile consultation.

The exact locations and dates can be found on our website, Facebook page and Instagram.

